

**MAYFIELD CITY SCHOOL DISTRICT  
Wednesday, June 24, 2020 – Regular Board Meeting  
Baker Administration Building/Via Zoom  
Irene P. Kay Board Room  
1101 S.O.M. Center Road  
Mayfield Heights, OH 44124-2006  
5:30 p.m.**

**1. OPENING ITEMS**

**A. ROLL CALL - Mr. Ron Fornaro, Ms. Sue Groszek, Mr. Al Hess, Mr. George J. Hughes, Mr. Jimmy Teresi**

Meeting called to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE/HONORS**

**A. PLEDGE OF ALLEGIANCE/HONORS**

The Pledge of Allegiance was recited by the Board President. No Honors.

**3. PRESIDENT'S ANNOUNCEMENTS**

**A. PRESIDENT'S ANNOUNCEMENTS**

Mr. Fornaro read excerpts from a letter received from Domenic & Kristen Favazzo where they thanked the current HS administrative team for a wonderful and intimate graduation ceremony, as well as the countless administrators and staff that have supported and nurtured their two kids along their careers at Mayfield City Schools.

Mr. Fornaro also acknowledged the efforts of Mr. Nedlik in support of the graduation ceremony.

Ms. Groszek, Mr. Hess, & Mr. Hughes each expressed their sincere thanks to all for hard work on graduation, as well as the end of the 2019-20 school year.

**4. SUPERINTENDENT'S ANNOUNCEMENTS**

**A. SUPERINTENDENT'S ANNOUNCEMENTS**

Dr. Kelly thanked the Favazzos for their very kind words.

Dr. Kelly indicated that the District staff have been extremely busy preparing for the 2020-21 school year. We are still waiting on further guidance from the Governor and the Ohio Department of Health, but all indications suggest that school will be open in the fall and that *how* schools open

and provide instruction will be left up to each district. He finally indicated that this will be a central discussion at tomorrow's (June 25, 2020) Board work session.

**5. BOARD MEMBER COMMITTEE REPORTS**

**A. BOARD MEMBER COMMITTEE REPORTS**

None.

**6. SUPERINTENDENT'S CONSENT AGENDA**

***Board Action: 2020-091***

The Mayfield Board of Education approved the following personnel items for the 2020-2021 school year as presented by the Director of Human Resources. These employees are being employed in the categories listed contingent upon subsequent receipt by the Board of reports from the BCII and the FBI which are consistent with the applicants' answers on the employment application and upon receipt of educational credentials.

**A. CERTIFIED - APPOINTMENTS**

**Samantha Angie**

Tentative Assignment: Art Teacher - Lander Elementary  
Education: Kent State University – OH – BA 2018  
Contract: 1 Year Limited Contract for the 2020/2021 school year, effective August 12, 2020  
Salary: \$46,769.00 – BA + 9, Step 0

**Sarah Rivera**

Tentative Assignment: Science Teacher – High School  
Education: Lake Erie College – OH – BA 2007  
Education: John Carroll University – OH – MA 2011  
Contract: 1 Year Limited Contract for the 2020/2021 school year, effective August 12, 2020  
Salary: \$64,401.00 – MA, Step 5

**B. CERTIFIED - SUPPLEMENTALS**

<u>First Name</u>	<u>Last Name</u>	<u>Supplemental</u>	<u>Salary</u>
Edward	Beck	Summer School	\$35.00 per hr
Samuel	Cala	Virtual Learning Teacher 20/21	\$52.65 per hr

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<b>Gina</b>	<b>DeBaltzo</b>	MS Summer Curriculum - 2 days (6 hrs)	\$120.00 per day
<b>Darcy</b>	<b>Edelman</b>	Summer Evaluation Days -10 Add'l	\$66.67 per hr
<b>Hannah</b>	<b>Grazia</b>	Extended Days - 5 -(19/20 school year)	\$1,305.15
<b>Geoffrey</b>	<b>Grim</b>	Extended Days - 2 (education increase-19/20)	\$831.17
<b>Lynn</b>	<b>Hamill</b>	Virtual Learning Teacher 20/21	\$42.68 per hr
<b>Cullen</b>	<b>Harris</b>	MS Summer Curriculum - 2 days (6 hrs)	\$120.00 per day
<b>Lacy</b>	<b>Long-Goldberg</b>	Summer School	\$35.00 per hr
<b>Martin</b>	<b>Mackar</b>	Summer Curriculum All-Access Fall 2020 Task Force -4 days	\$120.00 per day
<b>Jeffrey</b>	<b>Moegling</b>	Summer School	\$35.00 per hr
<b>Jeremy</b>	<b>Pilloff</b>	ESY 2020 – 12 hrs/week for 5 weeks	\$35.00 per hr
<b>Donald</b>	<b>Ramer</b>	ESY 2020 – 12 hrs/week for 5 weeks	\$35.00 per hr
<b>Sandra</b>	<b>Russo</b>	Virtual Learning Teacher 20/21	\$52.65 per hr
<b>Kelly</b>	<b>Sanelli</b>	After School Activity - (19/20)	\$21.84 per hr
<b>Ryan</b>	<b>Schuman</b>	Virtual Learning Teacher 20/21	\$41.55 per hr
<b>Amy</b>	<b>Snow</b>	After School Activity -(19/20)	\$21.84 per hr
<b>Kristen</b>	<b>Surdy</b>	Summer School	\$35.00 per hr
<b>Edward</b>	<b>Tuhela</b>	Summer Curriculum All-Access Fall 2020 Task Force -4 days	\$120.00 per day
<b>Heather</b>	<b>Vokic</b>	Teach a 6th Class (full year)	\$9,209.00

**C. CLASSIFIED - LEAVE OF ABSENCE**

**Lisa Hammond** – Building Monitor at Millridge Elementary, has requested an Unpaid Leave of Absence beginning August 31, 2020 through December 17, 2020.

**D. CLASSIFIED - RETIREMENT**

**Terese Dunger**, Library Assistant at Center Elementary, is retiring effective July 01, 2020, after having been with the Mayfield Schools since August, 1988. We want to express our appreciation for her many years of excellent service and extend best wishes.

**Gale Tallisman**, Paraprofessional at CEVEC, is retiring effective September 01, 2020, after having been with Mayfield Schools since August, 2002. We want to express our appreciation for her many years of excellent service and extend best wishes.

**E. CLASSIFIED - SUBSTITUTES**

**Jeremy Dudek** Custodian  
**Tameka Wagner** Bus Driver

**F. CLASSIFIED - SUPPLEMENTALS**

<u>Name</u>	<u>Supplemental</u>	<u>Rate</u>
<u>Kerry Setlock</u>	Summer Curr All-Access Fall 2020 Task Force	\$15.69-4 days(6 hrs)
<u>Denise Valentino</u>	27 Add'l Days Summer 2020	\$30.44

**G. CLASSIFIED - SUPPLEMENTAL ESY**

Extended School Year Classified Staff @ CEVEC June 9 – July 23, 2020 (Excluding the week of June 29)

Summer Curriculum Rate \$15.69 per hour

Paraprofessionals – Tuesday through Thursday 8:15 a.m. – 11:45 a.m.

Vikki Halco

**H. ADMINISTRATIVE LEAVE**

The Mayfield Board of Education approved that Laurie Uhlir, Community Relations Director, be suspended without pay for one day, June 11, 2020.

**I. EMPLOYMENT AS CONSULTANT - BETH PAROS**

The Mayfield Board of Education approved Beth Paros for up to twenty (20) days as a Consultant to the Transportation Supervisor, to be utilized between July 1, 2020 and December 31, 2020. Such days to be coordinated with the Transportation Supervisor Meg Kaiser. Compensation for Ms. Paros will be \$50.00 per hour and any SERS benefit forfeited due to the 60-day prohibition period as a retiree.

**J. ATHLETIC WORKERS**

Jason Kocsis

Motion by Ron Fornaro, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**7. OTHER SUPERINTENDENT'S BUSINESS:**

**A. 2020-2021 MAYFIELD ELEMENTARY STUDENT HANDBOOK -- ATT. #1**

*Board Action: 2020-092*

The Mayfield Board of Education approved the 2020-2021 Mayfield City Schools Elementary Student Handbook found in Att. #1.

Motion by Ron Fornaro, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**B. 2020-2021 MAYFIELD MIDDLE SCHOOL STUDENT HANDBOOK -- ATT. #2**

***Board Action: 2020-093***

The Mayfield Board of Education approved the 2020-2021 Mayfield City Schools Middle School Student Handbook found in Att. #2

Motion by Ron Fornaro, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**C. 2020-2021 MAYFIELD HIGH SCHOOL STUDENT HANDBOOK -- ATT. #3**

***Board Action: 2020-094***

The Mayfield Board of Education approved the 2020-2021 Mayfield City Schools High School Student Handbook found in Att. #3.

Motion by Ron Fornaro, second by Sue Groszek.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**D. 2020-21 CHROMEBOOK REPAIR FEES - ATT. #4**

***Board Action: 2020-095***

The Mayfield Board of Education approved the 2020-21 Chromebook repair fees that are assessed after the first district paid repair has been used with further details found in Att. #4.

- Broken Screen - \$85.00
- Broken Keyboard - \$109.00
- Headphone Jack - \$59.00
- New Motherboard - \$129.00
- Battery Replacement - \$59.00
- Charging Port - \$59.00
- Trackpad - \$59.00
- Device Replacement - \$276.00
- Other Repairs - \$59.00

Motion by Ron Fornaro, second by George J Hughes.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

## 8. TREASURER'S REPORT

### A. FINANCIAL STATEMENTS FOR MAY 31, 2020 -- ATTS. #5,6,7,8,9,10, and 11

#### *Board Action: 2020-096*

The Mayfield Board of Education approved the following financial reports for the month ending May 31, 2020.

The financial statements include: Cash Position Report Summary, Cash Position Report Detail, Account Summary Trial Balance, Revenue Receipt Report, Temporary Annual Supplemental Appropriation Certificate, Vendor Fiscal Year Summary, and Appropriation Report. Atts. #5,6,7,8,9,10 and 11.

File Attachments:

- [Regular Board Meeting June 24, 2020-Att. 5.pdf \(179 KB\)](#)
- [Regular Board Meeting June 24, 2020-Att. 6.pdf \(1,193 KB\)](#)
- [Regular Board Meeting June 24, 2020-Att. 7.pdf \(775 KB\)](#)
- [Regular Board Meeting June 24, 2020-Att. 8.pdf \(1,500 KB\)](#)
- [Regular Board Meeting June 24, 2020-Att. 9.pdf \(48 KB\)](#)
- [Regular Board Meeting June 24, 2020-Att. 10.pdf \(2,654 KB\)](#)
- [Regular Board Meeting June 24, 2020-Att. 11.pdf \(687 KB\)](#)

Motion by Ron Fornaro, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

### B. DONATIONS

#### *Board Action: 2020-097*

The Mayfield Board of Education approved the following donation:

1. A donation of \$1,603.99 was received from the **Highland Heights Lions Foundation**, c/o 5960 Highland Rd., Highland Heights, OH 44143, to purchase hearing technology equipment from Phonak for Millridge Elementary School hearing impaired students, as follows: (1) Roger Touchscreen Mic, (1) Kit Roger DigiMaster 7000 w/stand, (1) Roger DigiMaster 7000, and 1 DigiMaster Floor stand.

Motion by Ron Fornaro, second by George J Hughes.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

### C. FINANCIAL TRANSACTIONS

#### *Board Action: 2020-098*

The Mayfield Board of Education approved the following financial transactions.

**A. FUND TRANSFERS**

#1

FROM: 003-0330 (PI\_FND\_GENERAL) \$39,916.51

TO: 002-0342 (BOND\_FND-OSFC) \$39,916.51

Transfer funds to cover a debt service payment associated with an interest free OSFC loan for improvements made to the Environmental Center in 2008 & 2007. PI funds were dedicated to cover this annual payment until it is completely exhausted.

#2

FROM: 001-0000 (GEN\_FND\_GENERAL) \$550,000.00

TO: 035-1050 (TERM\_BEN-FUND) \$550,000.00

Transfer funds to cover severance payments associated with the Exit Incentive program approved in October 2018.

#3

FROM: 001-0000 (GEN\_FND\_GENERAL) \$100,000.00

TO: 300-0201 (DISTRICT-ATHLETICS) \$100,000.00

Transfer funds to cover an operating deficit in support of the athletic department.

#4

FROM: 001-0000 (GEN\_FND\_GENERAL) \$300,900.00

TO: 006-0000 (DISTRICT-FOOD SERVICE) \$300,900.00

Transfer funds to offset the loss of food service operating days resulting from the school calendar (5) and the stay at home order resulting from COVID-19 (46).

#5

FROM: 001-0000 (GEN\_FND\_GENERAL) \$27,871.85

TO: 014-0074 (ROTARY-CHROMEBOOK REPAIRS) \$27,871.85

Transfer funds to cover the costs associated with the Chromebook repairs.

#6

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FROM: 001-0000 (GEN\_FND\_GENERAL) \$6,389.16

TO: 014-0087 (ROTARY-MS CLASS TRIPS) \$6,389.16

Transfer funds to cover losses due to canceled MS class trips.

#7

FROM: 001-0000 (GEN\_FND\_GENERAL) \$725.45

TO: 200-2021 (STUD\_ACTIV-CLASS-2021) \$725.45

Transfer funds to cover lost fundraising opportunities for the Class of 2021.

#8

FROM: 001-0000 (GEN\_FND\_GENERAL) \$93,471.43

TO: 009-0000 (USSF-HIGH SCHOOL) \$44,154.66

TO: 009-0017 (USSF-GATES MILLS) \$ 2,507.20

TO: 009-0024 (USSF-LANDER) \$ 7,273.00

TO: 009-0031 (USSF-CENTER) \$ 4,702.40

TO: 009-0041 (USSF-MILLRIDGE) \$ 6,022.40

TO: 009-0064 (USSF-EXCEL TECC) \$ 8,053.94

TO: 009-0066 (USSF-MIDDLE SCHOOL) \$20,757.83

Transfer funds to cover deficits within the consumable supply accounts due to timing or uncollectible issues.

**B. TRANSFER RECLASS**

To re-class the transfer from the CEVEC operating fund (014-0845) of \$100,000 that went to the Bond Fund (002-0343) to cover debt associated with the CEVEC facility approved at the 09-25-19 BOE meeting to the General Fund (001-0000) to further support the CEVEC reorganization effort.

**C: ADVANCES:**

FROM: 001-0000 (GEN\_FND\_GENERAL) \$735,522.46

TO: 011-0000 (EXCEL TECC\_GENERAL) \$300,321.91

TO: 011-0800 (EXCEL TECC\_HORT) \$147,422.02



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TO: 499-2039 (STATE: MENTOR FY20)	\$ 395.88
TO: 516-2084 (FED: TITLE 6B FY20)	\$134,095.53
TO: 524-2085 (FED: PERKINS FY20)	\$ 88,345.20
TO: 551-2086 (FED: TITLE III-LEP FY20)	\$ 7,532.37
TO: 572-2087 (FED: TITLE I FY20)	\$ 36,613.46
TO: 590-2091 (FED: TITLE II-A FY20)	\$ 19,336.20
TO: 599-2099 (FED: TITLE IV FY20)	\$ 1,459.89

Motion by Ron Fornaro, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**D. ADDENDUM #2: 2019-20 FINAL AMENDED APPROPRIATIONS -- ADDENDUM 2 ATT. #16**

***Board Action: 2020-099***

The Mayfield Board of Education approved the permanent appropriations for the fiscal year ending July 1, 2019 to June 30, 2020 in the total amount of \$138,001,989.70 and with a General Fund appropriation of \$74,792,231.23 and in accordance with specific details as found in Addendum 2 Att. #16.

Motion by Ron Fornaro, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**E. ADDENDUM #2: 2020-21 TEMPORARY APPROPRIATIONS -- ADDENDUM 2 ATT. #17**

***Board Action: 2020-100***

The Mayfield Board of Education approved the temporary appropriations for the fiscal year ending July 1, 2020 to June 30, 2021 in the total amount of \$38,109,441.63 with a General Fund appropriation of \$18,698,000.00 and in accordance with specific details as found in Addendum 2, Att. #17.

General Fund appropriation of \$18,698,000.00 and in accordance with specific details as found in Addendum 2, Att. #17.

Motion by Ron Fornaro, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**9. OTHER TREASURER'S BUSINESS**

**A. MINUTES -- SPECIAL MEETING OF MAY 26, 2020 AND REGULAR BOARD MEETING OF May 27, 2020 -- ATT. #12**

***Board Action: 2020-101***

The Mayfield Board of Education approved the Minutes of the Special Board Meeting of May 26, 2020 and the Regular Board Meeting of May 27, 2020. Att. #12.

Motion by Ron Fornaro, second by George J Hughes.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**B. PETTY CASH - 2020-2021**

***Board Action: 2020-102***

The Mayfield Board of Education approved the following Petty Cash and Change Funds for the 2020-2021 year.

<b><u>LOCATION</u></b>	<b><u>AMOUNT</u></b>
High School Athletics	\$3,000.00
Excel TECC Office	\$100.00
Excel TECC Cosmetology	\$100.00
Excel TECC Environmental Education Office	\$100.00
Central Office	\$500.00
Lunchroom	\$700.00
Technology/Media Services	\$300.00
Middle School Office	\$500.00
Gates Mills School	\$ 75.00
CEVEC Office	\$200.00
Curriculum Office	\$200.00
Wildcat Sport & Fitness	\$500.00

Motion by Ron Fornaro, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**C. UTILITY COST REDUCTION PROGRAM AGREEMENT WITH EFFECTIVE UTILITY SERVICES II, L.L.C. ATT. #13**

***Board Action: 2020-103***

The Mayfield Board of Education approved a utility cost reduction program agreement with Effective Utility II, LLC with further details found in Att. #13.

Motion by Ron Fornaro, second by Sue Groszek.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**D. PSI AFFILIATES, INC. AGREEMENT FOR SUMMER CAMP 2020 -- ATT. #14**

***Board Action: 2020-104***

The Mayfield Board of Education approved contracted services through PSI Affiliates, Inc. to provide Gilmour Academy with a Registered Nurse to provide health care for dorm residents during Summer Camp running 6/22/20 to 7/17/20 at the Lower Campus. Att. #14.

Motion by Ron Fornaro, second by Sue Groszek.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**E. ADDENDUM #1: MINUTES: SPECIAL BOARD MEETING OF JUNE 18, 2020 --  
ADDENDUM #1 ATT. #15**

***Board Action: 2020-105***

The Mayfield Board of Education approved the Minutes of the Special Board Meeting of June 18, 2020. Addendum #1 Att. #15.

Motion by Ron Fornaro, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**F. ADDENDUM #3: CONSTRUCTION MANAGER AT RISK -- ADDENDUM #3 ATT. #18**

***Board Action: 2020-106***

The Mayfield Board of Education approved Amendment #17 to its Construction Manager at Risk contract with Whitehouse Construction Company for the District's renovation program in an amount not to exceed \$173,287.95 and a total contract sum of \$16,478,139.53, per Addendum #3 Att. #18.

Motion by Ron Fornaro, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**10. OTHER BOARD BUSINESS**

***Board Action: 2020-107***

**A. SUBSTITUTE BUS DRIVER RATE INCREASE**

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The Mayfield Board of Education agreed to increase its substitute bus driver rate from \$15.50 to \$17.00 effective July 1, 2020 to make it more competitive in our immediate area/market.

Motion by Ron Fornaro, second by Sue Groszek.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**B. WALK IN ADDENDUM: 5-YEAR CONTRACT - TREASURER -- Att. #19**

***Board Action: 2020-108***

The Mayfield Board of Education approved a 5-year employment contract with Mr. Scott Snyder as its Treasurer/CFO effective August 1, 2021 through July 31, 2026. Walk In Addendum Att. #19

Motion by Ron Fornaro, second by Sue Groszek.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**11. ADJOURNMENT:**

***Board Action: 2020-109***

**A. ADJOURNMENT:**

The Mayfield Board of Education adjourned the meeting at 5:53 p.m.

Motion by Ron Fornaro, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

Date Approved: \_\_\_\_\_

Signed: \_\_\_\_\_  
Mr. Ronald M. Fornaro, Jr., President

Attest: \_\_\_\_\_  
Mr. Scott Snyder, Treasurer